



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
John Creighton
Fred Felleman
Courtney Gregoire

Chief Executive Officer

Ted Fick

Web site:

www.portseattle.org

E-mail:

Commission-public-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: **October 25, 2016**

Please note Pier 69 location and late start time.

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

2:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for October 25, 2016.

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the regular meetings of September 13 and 27, 2016. (**no enclosure**)
- 4b. Approval of the Claims and Obligations for the period September 1-September 30, 2016, in the amount of \$5,239,234.50 including accounts payable check nos. 913204-913765 in the amount of \$5,386,238.27; accounts payable automated clearing house transaction nos. 044425-045014 in the amount of \$27,589,207.12; accounts payable wire transfer nos. 014295-014339 in the amount of 10,647,953.65; payroll check nos. 183879-184211 in the amount of \$226,230.24; and payroll automated clearing house transaction nos. 774713-778298 in the amount of 8,389,605.22 for a fund total of \$52,239,234.50. (**memo enclosed**)
- 4c. Authorization for the Chief Executive Officer to advertise and execute a single construction contract to: (1) retrofit five existing 400 Hz in-ground power stations at Cargo Area 2 (CIP #C800247), and Cargo Area 6 (CIP #C800390), and (2) reconstruct a portion of the existing pavement at Cargo Area 2 (2017 Airfield Pavement Project – CIP #C800483). (**memo and presentation enclosed**)

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Second Reading and final passage of Resolution No. 3725, a Construction Labor Relations Policy Directive governing employment on projects constructed on Port property. (**memo, resolution, and redline enclosed**)
- 6b. Authorization for the Chief Executive Officer to: (1) authorize \$7,380,000 of capital spending via a Tenant Reimbursement Agreement (TRA) between the Port and Delta Air Lines, Inc. (Delta) for the design and construction of two new passenger boarding gates and reconfiguration of four existing gates on Concourse B at Seattle-Tacoma International Airport; (2) execute a TRA with Delta for this purpose under the Airport's AV-2 Policy, (3) authorize an additional \$4,695,000 of capital spending for Port utility and support infrastructure work associated with this project and other Port costs, and (4) authorize a \$500,000 budget transfer from this project to the Concourse B 400 Hertz Upgrade project (C800019) and authorized that project to execute a construction contract change order for up to \$500,000. This request seeks a single Commission authorization to approve the TRA and authorize design and construction of the associated work, transfer budget and execute a change order, pursuant to Section 2.5.1 and Section 4.2.3.1 of the General Delegation of Authority. The total cost to the Port for this project is \$12,150,000. (**memo and presentation enclosed**)

* An Executive Session may be held at any time after the convening time, if necessary.

** Please silence all personal electronic devices during the Public Session.

*** Consent Calendar items are considered routine and are adopted by one motion without discussion.

If requested, items may be removed from Consent and considered individually following public testimony.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS (continued)

- 6c. Authorization for the Chief Executive Officer to 1) award and execute a major public works construction contract for the Flight Corridor Safety Program Phase 1 project with the lowest responsible bidder, notwithstanding the low bid exceeding the engineer's estimate by more than 10 percent; 2) to change the contract as necessary to include additional scope that may be identified; and 3) to increase the budget by an amount not to exceed \$500,000 for a new total project cost of \$3,231,000. ([memo](#), [attachment 1](#), [attachment 2](#), and [attachment 3](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Real Estate Strategic Plan. ([memo](#) and [presentation](#) enclosed)
- 7b. Draft 2017 State Legislative Agenda. ([memo](#) and [presentation](#) enclosed)
- 7c. Briefing on the Preliminary Tax Levy and the Draft Plan of Finance 2017-2021. ([memo](#) and [presentation](#) enclosed)
- 7d. Commission Briefing – 2017 Salary and Benefits Resolution, Including Initial 2017 Incentive Pay Plan Values-Based, Non-Financial Goals. ([memo](#) and [presentation](#) enclosed)
- 7e. Baggage Optimization Project Update. ([memo](#) and [presentation](#) enclosed)

8. ADDITIONAL NEW BUSINESS

9. ADJOURNMENT